

Justification #1	WORKLOAD COMPARISON - 2006/2021		
TASK	Time per task	2006	2021
<i>Number Of Inspectors</i>		4	2
<i>Total Work Hrs. Per Yr.</i>		7616	3808
<i>Permits Issued</i>		524	287
<i>Building Inspections</i>		3575	1995
<i>Total Annual Inspection Hrs.</i>		3575	1995
<i>Bldg. Inspections Per Permit</i>	1	6.8	7.0
<i>Building Inspections</i>	1	3575	1995
<i>S&E Site Inspections</i>	1.5	<i>not recorded</i>	204
<i>Warning/Stop Work</i>	2	<i>not recorded</i>	57
<i>Road Inspections</i>	2	189	0
<i>Infrastructure/ Site Inspection</i>	1.5	<i>not recorded</i>	53
<i>Complaints</i>	1.5	186	190
<i>Citations Issued</i>	8	0	12
<i>Meetings, mandatory training</i>	1.5	0	80
<i>S&E Plan Review</i>	2	NRCS	228
TANGIBLE RESULTS BY UNFREEZING 1 POSITION:			
1. WILL HAVE AN ADDITIONAL 10 HOURS A WEEK TO GET THINGS DONE			
2. FASTER COMPLAINT RESPONSE TIME - CURRENT AVG. 15 -30 DAYS			
3. BEING ABLE TO CONDUCT ROAD AND INFRASTRUCTURE CONSTRUCTION INSPECTIONS			
4. SPLIT THE LOAD ON BUILDING INSPECTIONS FOR BETTER OVERALL SAFETY & QUALITY			
5. THE BUILDING PERMIT LOAD IS EQUIVLANT PER PERSON FOR BOTH YEARS COMPARED. HOWEVER, IN 202WE ARE DOING NOW IS MORE THAN WHAT 4 PEOPLE WERE DOING IN 2006 S&E INSPECTIONS,			

JUSTIFICATION #2	ESTIMATED WORKING HOURS NEEDED - 2021	
HR/PER TASK	TOTAL HRS	TASK
	950	DRIVING TIME
	720	PREP/DOCUMENTATION
1	1902	BUILDING INSPECTIONS
1	93	OTHER INSPECTIONS
1.5	114	S&E COMPLAINTS
1.5	306	SITE INSPECTIONS
2	114	WARINING/STOP WORK
2	106	INFRASTRUCTURE SITE INSP.
1.5	171	COMPLAINTS CHECKED
8	96	CITATIONS ISSUED
1.5	120	OTHER
2	456	S&E PLAN REVIEW
TOTAL Available Time	5148	Precent Of Available Time
CURRENT STAFFINIG (2 INSPECTORS)	3808	ESTIMATED HOURS NEEDED TO COMPLETE TASKS ABOVE IS 135% OF AVAILABLE WORK HOURS FOR TWO INSPECTORS
PROPOSED STAFFING (3 INSPECTORS)	5712	ESTIMATED HOURS TO COMPLETE TASK IS 90% OF AVAILABLE WORK HOURS - ALLOWING BETTER RESPONSE TIMES AND BRING LEVEL OF SERVICE COMPATABLE WITH 2006 LEVEL OF SERVICE PROVIDED.

Justification Summary:

2006 is the justification year that was selected for comparison. The year 2006 had the largest number of permits since records began in 1990. During 2006, inspectors were at full staff with four members. Of these four, two were building inspectors, and the other two's primary tasks were code enforcement, soil and erosion inspections, complaint investigations, and inspection of road and infrastructure construction. In 2009, planning inspector staffing was reduced to two inspectors due to the economy.

Current permitting levels are at 55% of the 2006 levels and inspector staffing is at 50% of the 2006 level. This fact alone may not warrant increasing inspector staffing but additional work load requirements do. These additional requirements are enumerated in Justification table #1 and discussed below:

- Building Inspections: Due to increasingly stringent code requirements each building inspection, current day, requires a more complete and thorough inspection which is more time consuming. Staff estimates that the average inspection time is 1 hour per inspection.
- Erosion and Sediment Control Site Inspections: Although these inspections were not tracked in 2006, in 2007 a total of 260 were conducted. The 2021 level is 78% the 2007 levels.
- Warning and Stop Work Orders: 2008 was the first year these items were tracked (31 total). The 2021 level is 184% of the 2008 number.
- Road Inspections: Due to the current workload this task has not been completed by Planning staff. Public works' staff does the proof role testing. There are no other inspections being done during construction.
- Infrastructure Inspections: This task has also slipped due to the workload. It is down 50% from 2006 levels.
- Complaints: The level of complaints has remained consistent (98% of 2006). The time from the complaint being received until it can be addressed has increased from one or two days to 30 to 45 days.
- Citations Issued: This item has increase from 0 in 2006 to 12 in 2021.
- Meetings and Training: These were not tracked in 2006. Based on staff experience, with the implementation of the Planning Review Committee (PRC) and the training for ICC and EPD certification, the time spent on this task has increased dramatically.
- E&S Plan Review: In 2006, all plan review was conducted by the NRCS. With the 2010 change in EPD requirements, all plans are now reviewed in-house with only the large development plans being reviewed by the NRCS.

Justification Table #2 is an estimate of the number of inspector hours required to accomplish the current inspector work load. At current staffing levels, the required number of hours is 135% of the available hours per year. Increasing inspector staff by one person would allow the Planning staff to return to a level of service that was sustained in 2006. In summary, the work load has increased to a level that is beyond what can be accomplished with two inspectors. As a result, the service provided to the citizens of Lumpkin County has decreased to a point that staff feels is unacceptable. Increasing staffing by one inspector will return services provided to an acceptable level at the current work load.