

Program Public Policies and Procedures



Information about current program classes can be found at <https://secure.rec1.com/GA/Lumpkin-County/> or by calling Lumpkin County Parks and Recreation Department at (706) 864-3622.

Registration / Payment

- In order to reserve a spot in a class, a payment in full must be received at the time of the registration.
- No registration will be taken without payment.
- If there is a balance on your account, it must be paid in full before you can register for a new class.
- Child must be within the respective age range of a class in order to participate. If a child comes of age in the middle of session, he/she will have to wait until the next session to register.
- Cash, check, Visa, MasterCard, and Discover Card are all accepted as forms of payment.

Waitlist / Select List

- A waitlist is available for programs classes that become full. There is no cost to be put on a waitlist. If a spot becomes available, the first person on the waitlist for that class will be able to register. If that person is no longer interested in the class the next person on the list will be able to register for the class.
- If you are on a waitlist and are contacted about an available spot, you will have 24 hours to confirm and pay for your spot in the class. If you fail to do so, the next person on the waitlist will be contacted and the spot will become theirs.
- The select list is available for those who have been placed on a waitlist before, but were unable to get into a particular class.
- Those on the select list will be given the opportunity to register for new sessions of classes prior to the registration opening to the general public.
- You cannot be placed on the select list without having first been on a waitlist.
- Spots on the waitlist will not carry over between sessions.

Refunds

- Full refunds will be issued for programs that are cancelled.
- Full refunds will be issued for those who withdraw from program prior to one week from the start date. Or within 48 hours of the initial registration, unless the class has already started
- No refund will be issued if you withdraw from a program within one week of the start date or after the start date.
- Every attempt will be made to reschedule a class that has been canceled due to inclement weather or an instructor absence. In most cases, an additional week will be added to the end of the program to account for missed time.
 - If you cannot make it to the rescheduled class or if the class cannot be rescheduled a partial refund will be given.

If you have any questions, please do not hesitate to contact us at (706) 864-3622